

~~SECRET~~

D/OIE Chrono

OTE 87-8719

23 MAR 1987

MEMORANDUM FOR: Executive Secretary, Suggestion and Achievement Awards Committee

FROM:

Director of Training and Education

SUBJECT: Employee Suggestion

1. Attached for your consideration is an employee suggestion from [redacted] an Office of Training and Education Careerist [redacted]

3. [redacted] has reviewed [redacted] job responsibilities and feels this falls within the job expectancy of her position.

Attachments

A - Form 244

B - Form 244b (2)

Distribution:

Orig - Addressee, w/atts

1 - D/OIE Chrono, w/o atts

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